

Broader Public Sector Accountability Act Compliance Statement

Community Living Dufferin (the Association) is designated as a broader public sector organization and adheres to the Broader Public Sector Accountability Act (BPSAA) and related Directives. As part of this commitment, we are making our rules and practices regarding expenses and perquisites available to the public on our corporate website.

Expense Rules

1. **Board Remuneration:** Members of the Association's volunteer Board of Directors may only be reimbursed for reasonable expenses incurred in the performance of their duties.
2. **Employee Expenses:** Employees will be reimbursed for expenses that:
 - Are related to business.
 - Are modest and appropriate.
 - Balance economy and efficiency with a healthy and safe workplace.
 - Are supported by acceptable documentation.
 - Are properly authorized in accordance with internal policies.
3. **Hospitality Expenses:** Hospitality (including food, beverages, accommodation, and transportation) is provided as economically as possible and as per Community Living Dufferin's policy **Travel, Meal and Hospitality ADP 3.2**. Unless otherwise designated, hospitality expenses will not be charged to public or donated funds.
4. **Audit Compliance:** All business expenses are subject to both internal and external audits.

Perquisites

- Community Living Dufferin does not provide perquisites to any of its volunteers or employees.

If you have any questions about the Association's policies and practices related to expenses and perquisites, please contact Oksana Tressel, Director of Finance and Business Solutions.

Thank you for your attention to this important matter.

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